



NATIONAL INDIAN EDUCATION ASSOCIATION

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Board Members/Other Attendees	Present	Absent Excused	Absent Unexcused
President, Patricia Whitefoot	X		
President-Elect, Yatibaey Evans	X		
Vice-President, RONALDA WARITO-TOME	X		
Treasurer, Dr. Sylvia Hussey	X		
Secretary, Dr. Jolene Bowman	X		
Parliamentarian, Brett A. Locklear	X		
Member, Angie Butler	X		
Member, Robert Cook			X
Member, Dr. Teresa Makuakane-Drechsel	X		
Member, Ryan Wilson	X		
Student Board Member, Samantha Eldridge	X		
Student Board Member, TaNeel Real Bird	X		
Executive Director, Ahniwake Rose	X		
Guest Time Log In		Time In	Time Out
Staff, Nancy Dewire	X	Entire Meeting	

NIEA Board Governing Documents (included on the agenda as a standing reminder):

1. NIEA Board Policies – Oath of Office, Code of Ethics, Conflict of Interest, Record Retention and Documentation Destruction Policy, Board Development Menu
2. NIEA Budget, Financial Status and Audit
3. NIEA Constitution & By-laws
4. NIEA Contracts/Agreements:
 - Accountant
 - Board – (12)
 - Executive Director
 - Legal Counsel
 - MABU
5. NIEA Policies – Board, Fiscal, Investment, Personnel, Convention Planning Guide
6. NIEA Strategic Plan and Fund-raising Plan

NATIONAL INDIAN EDUCATION ASSOCIATION BOARD OF DIRECTORS MEETING

Tuesday, November 24, 2015

1. Call Meeting to Order and Opening Prayer

President Patsy Whitefoot called the meeting to order at 3:05 p.m. EST and Ronalda Warito-Tome offered the opening prayer.

2. Approval of Agenda

Action: Moved by Yatibaey Evans to approve the agenda; seconded by Jolene Bowman; discussion held and edits made (e.g., committee report action); all voted to approve the agenda as amended; no opposition, no abstentions, motion carried.

3. Approval of Minutes

A. October 12, 2015 – Board Meeting

Action: Moved by Sylvia Hussey to approve the meeting notes of October 12, 2015 as posted; seconded by Teresa Makuakane-Drechsel; discussion held, no opposition, two abstentions (Brett Locklear and Jolene Bowman), motion carried.

B. October 18, 2015 – Board Meeting

Action: Moved by Brett Locklear to approve the meeting notes of October 18, 2015 as posted; seconded by Yatibaey Evans; discussion held; Sylvia Hussey moved to amend the motion by including the resolution action document from the October 17, 2015 membership meeting at the convention as part of the Board's 18th meeting notes; seconded by Ronalda Warito-Tome; no opposition, no abstentions, motion carried on the amendment of the motion; no opposition, no abstentions, motion carried on the main motion as amended.

4. Executive Director's Report

A. Strategic Plan and Outcomes

Focus of the Executive Director's report will be on items B. and C. below and she is in the planning process for the February 2016 Board retreat/strategic planning activities.

B. 2105 Convention Outcomes

Refer to the posted report for other convention updates re: World Café, Partnerships, Pre-Meetings and Outside Meetings, Attendees, Workshops and Research Forums, Volunteers, Resolutions and Evaluations.

C. Programs, Project Updates

Updates provided re: outcomes of grant applications and other projects.

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5. Treasurer's Report and Approval

- A. 2015 Convention Report** – Treasurer Sylvia Hussey thanked the Executive Director, staff and 3rd party accountants for the speed in which the first draft of the convention report was prepared and presented to the Fiscal Committee. Highlights of the first draft of the convention report, details of key line items and certain outstanding items were shared and questions fielded by both the Treasurer and Executive Director. No Board action is needed and an updated report will be provided to the Fiscal Committee and Board in December 2015.
- B. October 2015 Financial Statements** – Treasurer Sylvia Hussey provided an overview of the October 2015 financial statements as prepared and posted, which included primarily convention activity in the month of October.
- Action: Sylvia Hussey moved to approve the October 2015 financial statements as posted; seconded by Yatibaey Evans; no opposition, no abstentions, motion carried.*
- C. Financial Transactions > \$10,000** – Treasurer Sylvia Hussey provided time for the Board members to review the posted transactions in excess of \$10,000 for the months of September and October 2015.
- Action: Sylvia Hussey moved to approve the September and October 2015 transactions in excess of \$10,000; seconded by Brett Locklear; no opposition, no abstentions, motion carried.*
- D. Requested list of Documents** – Treasurer Sylvia Hussey guided Board members to the list of documents recommended by the Fiscal Committee to request from the Executive Director (ED).
- Action: Sylvia Hussey moved to request from the Executive Director (ED), a list of all current contracts and commitments in existence over \$10,000 committing NIEA to future events and/or services; and request from the Executive Director (ED), a list of contracts, at least annually, over \$10,000 for Board approval; seconded by Teresa Makuakane-Drechsel; no opposition, no abstentions, motion carried.*
- E. Human Resources Update** – Treasurer Sylvia Hussey provided the Board an update on the topics that will be discussed at the Human Resources Sub-Committee (newly formed sub-committee under Fiscal Committee) in December 2015; no Board action needed.

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6. New Business – Committee Reports (Refer to posted Committee Reports)

A. **Organizational Policy Committee** – Co-Chair Teresa Makuakane-Drechsel provided an update of items accomplished including key organizational documents; no Board action needed.

B. **Convention & Events (C & E) Committee and Convention Planning Committee (CPC)** – Co-Chair Yatibaey Evans provided an overview of the C & E committee’s work thus far, including considerations of additional committee members to retain institutional memory as it relates to the convention. ED Ahinwake Rose noted that the CPC meetings have not been scheduled as yet with the Reno volunteers. Patsy Whitefoot suggested the co-chairs and ED re-examine the sequence of the C&E and CPC committees (1st and 2nd Thursdays) to leverage local planning discussion first, then NIEA committee work.

Action: Yatibaey Evans moved to approve Melvin Monette, former President, as an at-large member on the 2016 Convention Planning Committee (CPC); seconded by Samantha Eldridge; no opposition, no abstentions, motion carried.

C. **Project, Programs & Research Committee (PPRC)** – Co-Chair Ronalda Warito-Tome reported on the first meeting of the committee, including feedback from the former Chair (Daphne Littlebear) regarding the convention research presentations. Discussion held regarding additional committee members, particularly Walter Kahumoku (former Treasurer). Sylvia Hussey noted that in the prior year, NIEA requested, via President Monette, several things of Walter (e.g., 50th anniversary, PPRC, evaluation synthesis) and suggested that all of the NIEA “asks” be prioritized, by NIEA President Whitefoot, before conveying to Walter for his action.

Action: Ronalda Warito-Tome moved to approve Walter Kahumoku (former Treasurer) to be on the Projects, Programs, & Research (PPR) committee; seconded by Sylvia Hussey; no opposition, no abstentions, motion carried.

D. **Legislative & Resolutions Committee** – Co-Chair Yatibaey provided updates from the first committee meeting, including various documents posted for Board review, support and action (e.g., BIE reorganization). Several Board members provided background and clarity regarding the current process and participants.

Action: Yatibaey Evans moved to approve the BIE letter of support; seconded by Angie Butler; no opposition, no abstentions, motion carried.

Action: Yatibaey Evans moved to nominate Executive Director, Ahniwake Rose, to be NIEA’s representative for the BIE reform activities; motion died for lack of a second; Yatibaey withdrew the motion.

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Action: *Ryan Wilson moved to direct the ED to request participation as a facilitator with BIE negotiator rule making committee; seconded by Ronalda Warito-Tome; no opposition, no abstentions, motion carried.*

- E. **Fiscal Committee** – Co-Chair Sylvia Hussey covered two additional items from the Fiscal Committee not previously covered during the Treasurer’s report earlier in the meeting: staff bonus request and memos to file. No action needed regarding the memos to file other than noting the documents as posted.

Action: *Sylvia Hussey moved to deny the request of 1% staff bonuses for 2015; seconded by Teresa Makuakane-Drechsel; discussion held, including the Executive Director’s basis and rationale for the request; two opposed (Ryan Wilson and Samantha Eldridge); one abstention (Angie Butler); remainder approved, motion carried.*

- F. **Officers** – President Patsy Whitefoot described the first meeting held the day before (Monday); Ryan Wilson reminded Board members of the process needed to call an Executive Committee, as specified in the by-laws document, noting Officers can meet as needed; no Board action needed.

Action: *Ronalda Warito-Tome moved to approve all committee reports; seconded by Samantha Eldridge; no opposition, no abstentions, motion carried.*

7. Old Business

Teresa Makuakane-Drechsel provided an overview of documents provided to the new Board members, including the following: (A) Policies - Board, Fiscal, Investment, Personnel; (B) Board Assessment Overview; and (C) Executive Director Evaluation Overview, during the Organizational Policy Committee report.

8. Adjournment

Action: *Jolene Bowman moved to adjourn the meeting; seconded by Ronalda Warito-Tome; no opposition, no abstentions, motion carried; meeting adjourned at 5:24 p.m. EST.*

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Appendix A – Standing Committee Assignments and Schedule

Committee	Eastern Standard Time (EST)
Board of Directors	4 th Tuesday, 3 pm
Projects, Programs & Research <ul style="list-style-type: none"> • Ronalda Warito-Tome, Co-Chair • Patsy Whitefoot, Co-Chair • Angie Butler • Sylvia Hussey 	2 nd Wednesday, 1 pm
Legislative & Resolutions <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Ryan Wilson, Co-Chair • Angie Butler • TaNeel Real Bird • Robert Cook 	3 rd Wednesday, 3 pm
Organizational Policy <ul style="list-style-type: none"> • Teresa Makuakane-Drechsel, Co-Chair • Joleen Bowman, Co-Chair • Brett Locklear • Samantha Eldridge 	1 st Thursday, 2 pm
Convention & Events <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Samantha Eldridge, Co-Chair • TaNeel Real Bird • Ryan Wilson • Brett Locklear • Robert Cook 	1 st Thursday, 3 pm
Fiscal (Audit and HR Sub-Committees) <ul style="list-style-type: none"> • Sylvia Hussey, Co-Chair • Brett Locklear, Co-Chair • Joleen Bowman • Yatibaey Evans • Teresa Makuakane-Drechsel • Patsy Whitefoot, President • Ronalda Warito-Tome, Vice President 	3 rd Thursday, 2 pm

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Committee	Eastern Standard Time (EST)
<ul style="list-style-type: none">• Lucas Blanchard, External Audit Sub-Committee member	
Convention Planning Committee (CPC) – National Planning Committee <ul style="list-style-type: none">• Yatibaey Evans• Sylvia Hussey• RONALDA Warito-Tome• Ryan Wilson	2 nd Thursday, 4 pm
Officers <ul style="list-style-type: none">• Patsy Whitefoot, President• Yatibaey Evans, President-Elect• RONALDA Warito-Tome, Vice President• Joleen Bowman, Secretary• Sylvia Hussey, Treasurer• Brett Locklear, Parliamentarian	4 th Monday, 2 pm